

Russell H. Conwell Middle Magnet School
1849 East Clearfield Street
Philadelphia, PA 19134
Telephone: 215-400-7210

Erica M. Green
James Washington

Principal
Climate Manager

Fall 2022

Dear Parents and Guardians:

Russell H. Conwell Middle Magnet School dismisses promptly at 2:30 PM daily. It is imperative you are on time to pick up your child at dismissal. Please be advised that there is no designated staff to monitor students whose parents are late. **It is School District of Philadelphia policy to call school police to meet students and escort them to the local Philadelphia Police District.**

The local Philadelphia Police District is:

3901 Whitaker Ave, Philadelphia, PA 19124

Open 24 hours

(215) 686-3240

Encourage your student to get involved in After School All Stars (ASAS) here at the school. The program is Monday, Tuesday and Wednesday from 2:30-4:30 PM. **Space is not guaranteed and an application is required.**

If your child receives a **SEPTA FARE CARD** then they should be using public transportation to get home and should not be here at school after 2:30 PM.

In the event that you are delayed, please give a courtesy call to the school at 215-400-7210 to inform us of your estimated arrival time.

Thank you for your immediate attention in this matter.

Sincerely,

Erica M. Green
Principal

James Washington
Climate Manager